

## Vermont Enterprise GIS Consortium (EGC)

### MEETING MINUTES

**September 3, 2014**

**11:00AM – 12:30PM**

**Calvin Coolidge Conference Room**  
6th Floor, National Life, Montpelier, VT

#### **EGC Participants**

- Melissa Prindiville – ACCD
- Peter Telep – ANR
- Angus McCusker – E911
- Leslie Pelch – VCGI
- Lesley Bean - VTrans
- Steve Sharp – VCGI
- Pete Young – AHS/VDH
- Erik Engstrom – ANR
- Dan Currier – VAPDA
- David Metraux - ACCD
- Joanna Grossman - VAAFM

#### **Guests:**

#### **Documents Distributed:**

- Enterprise GIS Strategic Plan - 2008

MINUTES	
Agenda Topic	Discussion
11:00AM to 12:30PM	<ul style="list-style-type: none"><li>□ Initiated process to review &amp; revise the State's Enterprise GIS Strategic Plan<ul style="list-style-type: none"><li>○ Briefly discussed process<ul style="list-style-type: none"><li>• Steve asked if the group was cool with a review/revision vs a "complete do-over" of the plan.</li><li>• David M asked if the Plan had been useful to-date?</li><li>• Generally most folks agreed that it has been of some value to the EGC and the State's effort to coordinate GIS activities. General consensus was that we should focus on a review/revision instead of a complete "do-over".</li></ul></li><li>○ Began review/revision "Vision and Goals"<ul style="list-style-type: none"><li>• Steve asked if anything in the "Vision and Goals" should be changed, remove, or added?</li><li>• Dan C. suggested that it would be good to clarify the "role" of outside partners such as RPCs.</li><li>• Leslie P. agreed, and indicated that this was a good opportunity to do that.</li><li>• Steve suggesting adding a goal specifically focus on "coordination with outside partners".</li></ul></li></ul></li></ul>

MINUTES	
Agenda Topic	Discussion
	<ul style="list-style-type: none"> <li>• Melissa P. disagreed and didn't feel we should add a new goal focused on address outside partners.</li> <li>• Joanna G. indicated that outside partners are important to the state.</li> <li>• Pete Y. agreed with Joanna.</li> <li>• Melissa P. indicated that she wasn't trying to narrow or limit involvement of outside partners.</li> <li>• Steve suggested maybe changing the "within state government" in the Vision statement to "within the state of Vermont".</li> <li>• There was a good back and forth discussion, but in the end the group agreed to make no changes to the Vision and Goals.</li> </ul> <ul style="list-style-type: none"> <li>○ Begin review/revision of "Objectives" <ul style="list-style-type: none"> <li>• Dan suggested doing Objectives and "implementation strategies" all at the same time.</li> <li>• Steve indicated that he was concerned about getting bogged down in implementation, and that Objectives can be defined independently from implementation.</li> <li>• Group generally agreed with Steve that we should focus on Objectives only and deal with implementation later.</li> <li>• David M. asked how much has actually been "done" in relation to the plan?</li> <li>• Steve indicated that the EGC has generated annual reports since 2009 which document outcomes.</li> <li>• David M. suggested that it would be good to link the Plan to the Governor's strategic plan.</li> <li>• The group reviewed Objectives 1-9, and made modifications to 1, 4, 8, and 9.</li> <li>• PJ suggested that the data cataloging and archival goals should include something about state records management and archival, and that we should pick this up at our next meeting.</li> </ul> </li> <li>○ Next Steps <ul style="list-style-type: none"> <li>• Next meeting will be on 9/24 from 11-12:30 in Montpelier.</li> <li>• Melissa asked "who are we missing?". Need to review invite list and see who is missing.</li> </ul> </li> </ul>
Next Meeting	<ul style="list-style-type: none"> <li>○ <b>Wednesday, September 24 (11AM), 2014: Montpelier</b></li> </ul>

ACTION ITEMS - COMPREHENSIVE LIST					
Item	Action Item	Who?	Target Due Date	Priority	Status Notes

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1.	ArcGIS Server Workgroup (ASW) - server sharing plan	EGC ASW	?	On Hold	
2.	Revise SDE guidelines	VCGI (Steve) VTrans (Lesley M) ANR (Ryan/Erik)	?	On Hold	no activity to date
3.	Geocortex Essentials <ul style="list-style-type: none"> <li>Look and Feel Standards</li> </ul>	EGC + Geocortex Admin Team	?	On Hold	Draft look and feel standards submitted to State Web Master. No response.
4.	MAPS.VERMONT.GOV homepage	Leslie Pelch + Melissa Prindiville + other EGC	March 2014	Medium	Interim Maps.vermont.gov homepage created.  6/2014 Email from ACCD/CMO suggest that maps.vermont.gov "splash page" should re-point to VCGI "maps" page. Need to get thumbs up from EGC.
5.	EGC Web Services <ul style="list-style-type: none"> <li>Work to revise EGC Web Services document to address versions, https, and life-cycle issues.</li> <li>Add ArcGIS Online use and "interconnect" and sharing between agencies using AGO</li> <li>Craft ESRI Community Mapping Program implementation plan</li> </ul>	EGC	Fall 2013	DONE	EGC needs to vote on revised Web Services plan (2.1)  VCGI crafted a draft ESRI Community Mapping Program Plan and presented it to the EGC. Need EGC feedback. VCGI also engage RPCs to participate.
6.	BING Maps license <ul style="list-style-type: none"> <li>Work with EGC Members and DII to determine if we should get a BING Maps enterprise license</li> <li>Get BING pricing</li> <li>Evaluate other options such as Google and ArcGIS Online.</li> </ul>	EGC	Summer 2013	DONE	"use cases" submitted to DII  Got pricing from ACCD  Little interest in BING...stalled on this item  Contact ACCD if you're interested in the possibility of sharing their license.

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7.	Add "SDE replication" option to EGC data exchange protocol	Ivan B	2013	LOW	to do
8.	Data Warehouse Workgroup <ul style="list-style-type: none"> <li>Work with EGC members and other partners to redesign and build a new VT GIS Data Warehouse solution</li> <li>Participate in DII Open Data Pilot using Socrata</li> </ul>	EGC	2/1/2014	HIGH  On Hold	<ul style="list-style-type: none"> <li>- Tested Socrata and CKAN - done</li> <li>- User Stories (requirements) defined and ranked - done</li> <li>- RFI – done</li> <li>- RFP – On Hold</li> </ul>
9.	ESRI MPA <ul style="list-style-type: none"> <li>MPA has expired. Need to prod BGS/ESRI to get a new one signed.</li> </ul>	VCGI/EGC	1/1/2014	HIGH	Contact BGS and ESRI to push issue. No response as of 1/6/2014.
10.	TS Irene Data Repository	VCGI/EGC/ VTStrong	?	LOW	Need to meet with the Irene Recover Office to discuss plan/scope
11.	Parcel Workgroup <ul style="list-style-type: none"> <li>Setup SharePoint subsite under EGC site</li> <li>Setup regular meeting schedule</li> </ul>	Leslie Pelch and others interested	Nov 2013	DONE	Created subsite
12.	GIS Career Ladder <ul style="list-style-type: none"> <li>Craft a proposal</li> <li>Present to EGC for endorsement</li> <li>Present to State HR</li> </ul>	Peter Telep and volunteers	Jan 2014	HIGH	Crafted detailed job specifications for GIS Specialist 1-4 and present to EGC for review
13.	EGC Emergency Management Workgroup <ul style="list-style-type: none"> <li>Draft charter</li> <li>Identify work items</li> </ul>	Ivan Brown	May 2014	Medium	<ul style="list-style-type: none"> <li>- EMW Charter drafted.</li> </ul>